

1st FULL COUNCIL Meeting - 10 October at 18:00 GMT

Attendees: Alice Bradley, Gabriela Roldan, Gerlis Fugmann, Alevtina Evgrafova, Alex Thornton, Amy Kirkham, Ankit Pramanik, Atreya Basu, Bruno Ibanez, Casey Clark, Clare Eayrs, Corinna, David Velazquez, Deniz Vural, Dennis Doronin, Fiona Tommen, Gary Wesche, Grace Shephard, Greta, Hanne Nielsen, Henrik Christiansen, Jean Holloway, Jennifer Cooper, Jilda Caccavo, José Queiros, José Seco, Josefina Lenz, Katya Uryupova, Kelsey Aho, Kyle Mayers, Matteo Contu, Meric Krhll, Natalie Freeman, Neelu Singh, Nikita Kurpikov, Ozgun Oktar, Paul Rosenbaum, Petr, Runa Skarbo, Sara Strey, Sasha Leidman, Sebastian Marinek, Shridhar Jawak, Sinan Y. , Stefano Ambroso, TJ Young, Tristy Vlck-Majors, Yi Ming Gan

Apologies: Christel Hansen, Vikram Goel, Juan Hofer, Laura Hobbs, Julie Bull, Meagan Dewar

Minutes:

1. Introductions and welcome:
 - a. Hanne Nielsen welcomes new council
 - b. Note to council: please feel free to reach out to your ExCom contact or to excom generally with questions at any time. (excom@apecs.is)
 - c. Council intros
 - i. Everyone on the call did a quick introduction
2. Introduction of the ExCom and Secretariat
 - a. Hanne introduced ExCom and ongoing areas of focus. The ExCom is currently working on priorities for the 2017/18 term, and planning for the POLAR2018 conference. Several new opportunities for ECR representatives are also being negotiated at the moment. The ExCom will provide updates to the Council at regular intervals throughout the coming term.
 - b. Gerlis introduced the Secretariat
 - i. Directorate office (aka, international secretariat) is based in Potsdam, at the Alfred Wegener Institute
 - ii. Those working at the Secretariate at present are Dr Gerlis Fugmann (Executive Director), Heike Midleja (Administrative Assistant), and also, up in Tromsø, Dr Fiona Tummon (Project Officer)
 - c. Please reach out to both the ExCom and Secretariat if you have any questions
3. Council co-chair election: (see <https://docs.google.com/spreadsheets/d/1-gsPYkLGKUAWIJBtJgbW6YT5Hq2JtSIXbOa7SAbRIY/edit#gid=0> for statements from everyone)
 - a. Jennifer:
 - i. Third term on council and have enjoyed it and learned a lot
 - ii. Project group leader for two groups, has experience leading groups and making it a positive experience
 - b. Clare:
 - i. New on the council this year, but previous experience managing projects
 - ii. Based in Abu Dhabi, wants to get involved and be connected

- c. Nadia:
 - i. Unable to make the call
- 4. National Committee Coordinators: (see <https://docs.google.com/spreadsheets/d/1-gsPYkLGKUAWIIBtJgbW6YT5Hq2JtSIXbOa7SAbRIY/edit#gid=0> for statements from everyone)
 - a. Alevtina:
 - i. Some experience with PYRN bringing people together to work on international projects
 - ii. Excited to bring experience to APECS national committees
 - b. José:
 - i. Has experience with APECS portugal since 2009
 - ii. Worked with polar week group, worked on #PolarWorld with NCs all around the world.
 - iii. Has met a lot of people on NCs around the world at World Summit
 - c. Neelu:
 - i. Experience with Antarctic research for several years, including national expeditions
 - ii. Joined APECS in 2009, joined council in May 2017 (2016-2017 term), contributed to project groups since then.
 - iii. Helped with local polar week event
 - iv. Understands the time commitment
 - d. Deniz:
 - i. Second year with APECS Turkey, leader of Turkish Students Polar Research team
 - ii. Outreach activities that reach thousands of people
 - iii. Now spending more (full) time on APECS activities.
- 5. Vote for Council co-chairs (2): <https://doodle.com/poll/296zhgz5ge3diey2>
- 6. Vote for NC coordinators (2): <https://doodle.com/poll/suu22zewxnhanzq7>
- 7. Council groups:
 - a. Event planning groups:
 - i. Background: Event planning groups it helps if you are going to the conference. APECS cannot pay to send you to the conference.
 1. Arctic Frontiers: Tromso, Norway. Sometimes there are opportunities for people to volunteer and get a discount on registration or accomodations
 2. Online Conference: 24 hour conference, helps to have people from around the world on the project group.
 3. World Summit: Already have outlined the schedule, day 1 is APECS business (NC representatives and leadership), day 2 is a bigger workshop. There is ongoing work on fundraising, recruiting speakers. No guarantee of funding! But fundraising is ongoing.
 4. University of the Arctic Congress (Finland)

5. Arctic Biodiversity Congress
 6. Marine Ecosystem assessment for Southern Ocean
 7. EGU event
- ii. Panel planning is a great way to reach out to senior scientists
 - iii. Training on how to plan an event is provided!
- b. Core Activities:
- i. Mentorship award:
 1. Ongoing for 2 years. Publish the call, review applications, announce the winners and present the award
 - ii. Polar Week Planning:
 1. March and September polar weeks - more people helps it be lighter work for everyone.
 2. Outreach activities around the world & online to spread the word about polar science
 3. A lot of it is finding people to contribute, work with the national committees.
 4. Busy before and during the polar weeks when activities ramp up
 5. <https://www.apecs.is/outreach/international-polar-week/upcoming-polar-week.html>
 - iii. Social media committee:
 1. Maintains and coordinates APECS' social media presence
 2. Facebook, Twitter, Instagram
 3. More people help!
 4. Will develop a calendar for scheduling things
 - iv. Webinars:
 1. More than 200 webinars so far,
 2. Group usually plans a webinar series - topics up to you!
 3. Webinar group helps other project groups with their webinars as well
 4. WE WILL TRAIN YOU.
 - v. Non-academic careers info
 1. Last year came up with goals and an action plan, website page & some materials, some fellowship lists, so far it's been sciences mostly
 2. Started getting material to introduce to senior people in non-academic careers
 3. Open to new ideas! But there is already momentum on some projects
 - vi. Alpine Cryosphere:
 1. Mostly non-council members so far, great group that is going to keep going
 2. Webinars on how to do research in different parts of the world
 - vii. Summary of Polar Orgs

1. Trying to create a visual representation of the ecosystem of polar organizations
 2. Still coming up with ideas on how to convey the information, could use help from people with experience/interest in presentation/graphics/etc
- viii. Fieldwork handbook
1. Contribute to a handbook on how to do research in polar regions
 2. Chaired by Fiona (project group)
 3. People who write parts of the handbook will be co-authors on the handbook
- ix. IPCC review:
1. Involve ECRs in review process of IPCC special report
 2. Learn about the process of big reports
 3. APECS will be listed as a reviewer
- x. Interdisciplinary language in research
1. Grew out of a project looking at international language around research
 2. Possibly webinars/panels on language in research disciplines
- xi. IASC Fellows
1. Application process and review process of the fellowship applications is managed by APECS.
 2. Working group chairs get to pick from a short list compiled APECS
 3. Group helps review the applications
 4. Good to learn how to review applications! (makes writing your own better :))
- xii. Antarctica Day
1. December 1 (starts right away!), managing the planning of activities around Antarctica Day
 2. Council group works with UKPN on this project, coordinate NC activities
- xiii. SCAR/IASC APECS links
1. SCAR - many groups have early career representatives helping already, but there is potential to reach out to other groups and gather the people who are already contributing
 2. IASC already has the IASC fellows existing
 3. There is a working capacity group in place with SCAR, would help to get those projects going with a project group at APECS
 4. Possibility of working with summary of Polar Organizations group
- c. RECOMMEND SIGNING UP FOR TWO GROUPS - more than that gets hard to keep up with. Only one is required if you are the leader of one.
- i. National committee representatives don't have to sign up for groups (but you can volunteer if you want!)
- d. Mailing lists will get set up in the next couple days.

- e. First task is to pick a group leader - group leaders are responsible for organizing meetings, reporting back to council. NOT doing all the work!
8. Council Reports -
 - a. We want everyone to stay active and keep track of what everyone is doing
 - b. 3x/year everyone fills out a short reporting form, lets us know what APECS activities you're doing.
 - c. Reports due January, May, end of the term (September) for reapplication or not.
9. Orientation webinars:
 - a. Recording for the first webinar is available
 - b. Two more upcoming that are already scheduled:
 - c. APECS Council Webinar: How to organise an event
 - i. Tue, Oct 17, 2017 10:00 PM - 11:00 PM CEST
 - ii. <https://attendee.gotowebinar.com/register/1428465001785471746>
 - d. APECS Council Webinar: How to organise a webinar
 - i. Tue, Oct 24, 2017 10:00 PM - 11:00 PM CEST
 - ii. <https://attendee.gotowebinar.com/register/5733576392063280386>
 - e. Third one on Partners to be scheduled
10. Hanne closes the meeting

Action items:

- Vote for council co-chairs and NC coordinators (either as a NC representative (include your committee name!) or individual member)
- Sign up for project groups in next 48 hours, think about being a group leader
- Check out the upcoming orientation webinars