

# 1st Full Council Meeting

26 November 2018, 11 & 18 GMT



Present Meeting 1: Jilda Caccavo, Valentina Savaglia, Greta C. Vega, Paula de Castro, Keechy Akkerman, Natalie Carter, Erin Kunisch, Clare Eayrs, Grace Shephard, Kara Layton, Kyle Mayers, Lei Geng, Liezel, Minghu Ding, Morgan Seag, Philip Sontag, Qunghua Yang, Sarah Maes, Stas, Tayana, Neelu, Claudia Maturana

Present Meeting 2: Emily Choy, Mathieu Casado, Rahul Dey, Martine Lizotte, Jilda Caccavo, Juan Höfer, José Queirós, Sarah Shakil, Maciej Mańko, Prashant Pandit, Jean Polfus, Elizabeth Orr, Kabir Rasouli, Arthi Ramachandran, Gwenaëlle Gremion, Maud van Soest, Mariama Dryak, Nadya Yanakieva, Lindsey Parkinson, Carrie Harris, Florian Vidal, Elisa Seyboth Neelu Singh, Shridhar Jawak, Kelsey Aho: Lara F. Perez, Meghan Helmberger, Jasmine Lee, Ankit Pramanik, Cynthia Sassenroth, Sebastián Marinsek, Stas Ksenofontov

Apologies: Christel Hansen, Adrian Dahood, Jenn Cooper, Nicolas Champollion

## AGENDA

1. Welcome to all the new Council members
2. Updates from ExCom
3. Brief feedback on [project group updates and NC updates](#)
4. Administrative notes, e.g. about individual Council Reports, periods away, reminders about communications.
5. AOB

## MINUTES MEETING 1

1. Welcome to all the new Council members
2. Updates from ExCom (Clare and Jilda)
  - ExCom is busy updating the APECS Strategic Plan (the current plan runs through 2020)
  - ExCom is drafting a data policy, which will be circulated around to Council for feedback. A Council vote will be held once the policy is finalized.
  - ExCom is currently reviewing Project Plans for Project Groups; they've pleased with how well this is coming together. It looks as though the Project Plans have helped get PGs up and running more quickly this year than in past years. Any feedback on this is welcome.
  - ExCom is collecting photos/videos for a seasons greetings video, led by Liezel.
  - The INTERACT Handbook team is looking for photos from the Arctic: if you have any, please email [info@apecs.is](mailto:info@apecs.is)
  - Antarctica Day:
    - Send any photos for Antarctica Day photo competition by 30 November:  
<https://www.apecs.is/outreach/antarctica-day/antarctica-day-2018/antarctica-day-2018-photo-contest.html>

- Send any updates on what you are doing for Antarctica Day here: <https://www.apecs.is/outreach/antarctica-day/antarctica-day-2018/2742-antarctica-day-activities-around-the-world.html>
  - NCs, please any send updates on activities here: <https://www.apecs.is/get-involved/national-committees/1456-project-and-event-reporting-for-apecs-national-committees.html>
  - APECS Secretariat has several new team members: Welcome!
3. Brief feedback on [project group updates and NC updates](#)
- The Antarctica Day PG is looking for one more panelist for the December 5 English-speaking panel
4. Administrative notes, e.g. about individual Council Reports, periods away, reminders about communications.
- Council Reports are due every 4 months. The first will be due January 2019. If you will be away in January (e.g. in the field), please let Council Co-Chairs know ASAP so they can send you the form in advance.
  - Reminder to fill out the away times doc if you will be unavailable for a period of time.
5. AOB
- Kara: the DEI PG's Mentorship Team is looking for new members; if you are interested, please get in touch with Emily Choy: [emily.choy@gmail.com](mailto:emily.choy@gmail.com)

## 6. Actions:

- **All Council members:**
  - Send any photos for Antarctica Day photo competition by 30 November: <https://www.apecs.is/outreach/antarctica-day/antarctica-day-2018/antarctica-day-2018-photo-contest.html>
  - Send any updates on what you are doing for Antarctica Day here: <https://www.apecs.is/outreach/antarctica-day/antarctica-day-2018/2742-antarctica-day-activities-around-the-world.html>
  - Send any photos/videos for a seasons greetings video to [info@apecs.is](mailto:info@apecs.is)
  - Send any photos from the Arctic for use in the INTERACT Handbook to [info@apecs.is](mailto:info@apecs.is)
  - The Antarctica Day PG is looking for one more panelist for the December 5 English-speaking panel; please get in touch with Philip Sontag ([pts29@scarletmail.rutgers.edu](mailto:pts29@scarletmail.rutgers.edu)) if you are interested in participating
  - The first Council Report will be due January 2019: if you will be away in January (e.g. in the field), please let Council Co-Chairs know ASAP so they can send you the form in advance (Neelu, Stas, or Morgan)
  - Reminder to fill out the [away times](#) doc if you will be unavailable for a period of time
  - The PG on Diversity, Equity, and Inclusion is looking for more members to join its Mentorship Team; if you are interested, please get in touch with Emily Choy ([emily.s.choy@gmail.com](mailto:emily.s.choy@gmail.com))
- **NC representatives:**

- Please any send updates on activities here: <https://www.apecs.is/get-involved/national-committees/1456-project-and-event-reporting-for-apecs-national-committees.html>

## MINUTES MEETING 2

### Jilda Caccavo

- Ex Com updates:
  - Developed priorities for the term
    - Supporting project groups and council members and project leadership
    - Organizational review of APECS
    - Need to develop strategic plan for 2021 - 2025
    - In process of selecting advisory members, etc.
    - Drafting data policy
      - Changes in mailing lists
      - Official data policy on website
      - Circulated to council for comment and approval when ready
    - Project groups
      - Reviewing project plans
    - Welcome to Council leadership, NC Coordinators, Social Media Coordinators, and new secretariat members!
    - APECS Season's greetings video
      - Invitation to send event photos to [info@apecs.is](mailto:info@apecs.is)
      - Data deadline TBD\*\* was this associated with another event?
    - Antarctica Day Photo Contest
      - Link to submit photos:
        - <https://www.apecs.is/outreach/antarctica-day/antarctica-day-2018/antarctica-day-2018-photo-contest.html>
    - Submit Event information related to Antarctica Day:
      - <https://www.apecs.is/outreach/antarctica-day/antarctica-day-2018/2742-antarctica-day-activities-around-the-world.html>
    - Hosting outreach events?
      - Let APECS know! : <https://www.apecs.is/get-involved/national-committees/1456-project-and-event-reporting-for-apecs-national-committees.html>
      - Helps with advertisement/promotion/support, etc.

### Juan Höfer

- Document Access Issues
  - Ensure you are logged into the same e-mail address provided to Gerlis

### Project Group Updates

Stas

- Dec. 5th - Antarctica Day group meeting
- Send e-mail to: [sksesta@gmail.com](mailto:sksesta@gmail.com) (Stas)
  - Stas will review and redistribute
- Reminder
  - Reports - Next January 2019
    - End of January, exact deadline TBD, reminder will be sent beforehand
    - Will send forms by e-mail
  - Next Council Meeting - Early February 2019
    - Please inform beforehand if you cannot attend
    - [Use Away Calendar](#)

#### AGU 2018 Events

- Panel Discussion on diversity and inclusion on the polar sciences:
  - <http://usapecs.wixsite.com/usapecs/single-post/2018/11/26/USAPECS-to-host-a-panel-on-diversity-and-inclusion-at-the-AGU-Fall-Meeting>
  - <http://usapecs.wixsite.com/usapecs/agu-2018-early-career-panel>
  - E-mail Emily Choy ([emily.s.choy@gmail.com](mailto:emily.s.choy@gmail.com)) if you want to join the APECS diversity and inclusion group
- If at AGU and interested in helping out with the panel discussion or learning of other ECR events at AGU email [usapecs@gmail.com](mailto:usapecs@gmail.com)
- Informal APECS social for ECRs on Monday night (December 10th), follow @US\_APECS on Twitter for updates
- In-person USAPECS meeting on Wednesday morning at 7am

#### ASLO 2019

- Sessions on arctic systems are present at ASLO 2019 conference in Puerto Rico
- Contact [usapecs@gmail.com](mailto:usapecs@gmail.com) if there's interest in organizing any events for ECRs with other APECS members
- Sarah Shakil ([shakil@ualberta.ca](mailto:shakil@ualberta.ca)) is attending

#### INTERACT Handbook

- Deadline for Arctic Photos for INTERACT Handbook: December 10th, Announcement posted on APECS website